

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD OCTOBER 16, 2023

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Kimberly Sturgill called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Jennifer Maiden, Carrie O'Boyle, Devin Stang, Patricia Wakefield, Kimberly Sturgill

Public Persons in Attendance:

Daniel White, Adam Hines, James Kohler, Albert Trego, Therese Jackson, Dominique Mason, Tabitha Todd, Steve Todd, Melissa Gamble, Paul Strong, Janel Strong, Traci Krone, Elizabeth Masavage, Denise Pinwinski, Amanda Accavallo, Tori McConoughey, Bill Robson, Michael DeVore, Karen Minnich, Tammy Figula

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #24-10-08

Moved by O'Boyle, second by Stang to approve agenda as presented with corrections.

Ayes: O'Boyle, Stang, Maiden, Wakefield, Sturgill

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #24-10-09

Moved by Wakefield, second by O'Boyle to dispense with the reading of the minutes of the Work Session Meeting on Thursday, October 5, 2023. The minutes were distributed as required by law, and shall be approved as presented.

Ayes: Wakefield, O'Boyle, Maiden, Stang, Sturgill

Motion carried.

AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS:

Tammy Figula - Chicken Coop Discussion - The chicken coop project is part of the outdoor classroom initiative and would not be possible without the support of parents, the community, and the Board. The chickens have been part of the classroom educational curriculum for the past 7 years. The Lorain County Health Department awarded the PTA a grant for \$5,318 for the gazebo/pergola kit, walk-in chicken run and large chicken coop. Research supports outdoor learning by decreasing stress and anxiety, engages families and all 5 senses, allows for more collaborative learning in small groups.

Kimberly Sturgill - Thank you for the complete report and presentation, that does help answer some of our questions from our past meeting. No further questions.

B. PUBLIC COMMENTS/CONCERNS:

Kevin Minnich - Was following up from the September meeting regarding the Bowling coach and the supplemental that is in the KLEA contract.

Daniel White - Will be in contact this week.

C. INPUT FROM STAFF: NONE

D. BUS DRIVER SHORTAGE PRESENTATION BY THERESE JACKSON

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD OCTOBER 16, 2023

E. BUILDING AND GROUNDS UPDATE PRESENTATION BY ALBERT TREGO

F. KHS UPDATES PRESENTATION BY JAMES KOHLER

APPROVE TREASURER/CFO FINANCIAL REPORTS AND RECOMMENDATIONS #24-10-10

Moved by O'Boyle, second by Stang that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for September 2023, as presented.

Ayes: O'Boyle, Stang, Maiden, Wakefield, Sturgill
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #24-10-11

Moved by Wakefield, second by O'Boyle that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Charlene Eye – KES Special Needs Paraprofessional – effective end of day 5/24/2024

2. EMPLOY 2023-2024 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2023-2024 school year:

- a. Rebecca Moran – KES Special Needs Paraprofessional – Step 5 - \$14.62/hr. effective 10/16/2023
- b. Katy Tansey – KES Special Needs Paraprofessional – Step 5 - \$14.62/hr. effective 10/16/2023
- c. Nada Kolb – KHS Cafeteria Worker – Step 0 - \$12.87/hr. effective 10/19/2023

3. APPROVE RESPONSE TO INTERVENTION PERSONNEL

The Superintendent recommends approval for the following individuals as members of the Response to Intervention Team on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement effective August 16, 2023 through May 28, 2024, to be paid from Title IV Funds:

- a. Suzanne Atkinson
- b. Patrick Gallion
- c. Donald Griswold
- d. Noelle Puterbaugh
- e. Anna Saxton
- f. Christopher Vondruska

4. APPROVE GIFTED VOCAL AND INSTRUMENTAL EVALUATION MEETING

The Superintendent recommends approval for the Gifted Vocal and Instrumental Evaluation Meeting on October 26, 2023, at tutor rate, per the KLEA Negotiated Agreement, per time sheet, paid out of Gifted Funds, not to exceed two hours for the following staff member:

- a. Anne Paulchell

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD OCTOBER 16, 2023

5. APPROVE LEAVE OF ABSENCE REQUEST – ANDREA CATANZARITO

The Superintendent recommends approving a leave of absence request for Andrea Catanzarito for the period on or about September 25, 2023 through on or about December 21, 2023.

6. APPROVE LEAVE OF ABSENCE REQUEST – KORIN ADKINS

The Superintendent recommends approving a leave of absence request for Korin Adkins for the period on or about October 1, 2023 through on or about June 1, 2024.

7. APPROVE LEAVE OF ABSENCE REQUEST – DONNA KNIGHT

The Superintendent recommends approving a leave of absence request for Donna Knight for the period on or about October 2, 2023 through on or about TBD.

8. APPROVE LEAVE OF ABSENCE REQUEST – SARAH ROBINSON

The Superintendent recommends approving a leave of absence request for Sarah Robinson for the period on or about November 3, 2023 through on or about December 15, 2023.

9. APPROVE LEAVE OF ABSENCE REQUEST – SHANNON HEFFERNAN

The Superintendent recommends approving a leave of absence request for Shannon Heffernan for the period on or about December 4, 2023 through on or about January 8, 2024.

10. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2023-2024 classified substitute for the position and hourly rate noted, pending all record checks and completion of state and local requirements:

- a. Alexis Comito
Cafeteria - \$12.57/hr.

11. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the first semester of the 2023-2024 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Cassandra Spears – effective 10/16/2023

12. EMPLOY 2023-2024 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individual on extra duty contracts for the 2023-2024 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Ashley Elliott – Junior Varsity Girls' Basketball – Step 2 - \$3,791.45

13. APPROVE VOLUNTEER

The Superintendent recommends approving the following individual as a volunteer for the 2023-2024 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Michael Schade – Wrestling

Ayes: Wakefield, O'Boyle, Maiden, Stang, Sturgill
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD OCTOBER 16, 2023

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #24-10-12

Moved by Stang, second by Wakefield that the foregoing recommendations be approved.

A. ACCEPT DONATION

The Superintendent recommends accepting the following donation:

1. LaGrange Lions Club - \$200.00 to KHS FCCLA towards the cost of Family Fall Fest

B. AMEND 2023-2024 KES STUDENT HANDBOOK

The Superintendent recommends amending the 2023-2024 KES Student Handbook to add the following changes:

1. Improper Cell Phone Usage - Cell phones can be an integral part of a child's education but the proper use of cell phones as an educational tool change as students mature. Keystone Local Schools will not be responsible for the damage or loss of a student's cell phone. While students may possess cell phones on school property, phones must be turned off or silenced, placed in their lockers and only taken out with the permission of Keystone Local Schools staff. Failure to comply with these guidelines may result in a student's phone being confiscated up to and including suspension from school.

C. AMEND 2023-2024 DISTRICT CALENDAR

The Superintendent recommends amending the 2023-2024 district calendar as presented with the following changes:

1. Change KMS Spring Parent/Teacher Conference from February 13, 2024 4:30 p.m. to 7:30 p.m. to October 24, 2023 3:00 p.m. to 6:00 p.m.

D. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2023-2024 school year. If needed, the next Work Session Meeting will be on _____.

E. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

- | | |
|----------------------------------|--------------|
| 1. District Chicken Coop and Run | 8. IGDJA |
| 2. EBC | 9. IGDJA-E |
| 3. BDDG | 10. IND/INDA |
| 4. IGAC | 11. JED |
| 5. IGAE | 12. JFCK |
| 6. IGCH | 13. JHG |
| 7. IGCH-R | 14. LEC |
| | 15. LEC-R |

Moved by O'Boyle, second by Wakefield to table policies and regulations number 2- 15.

Ayes: O'Boyle, Wakefield, Maiden, Stang, Sturgill
Motion carried.

Ayes: Stang, Wakefield, Maiden, O'Boyle, Sturgill
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD OCTOBER 16, 2023

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6:00 P.M.

1. Monday, November 20, 2023 – Regular Meeting – KHS Conference Room
2. Monday, December 11, 2023 - Regular Meeting – KHS Conference Room

ADMINISTRATIVE REPORTS - NONE

SUPERINTENDENT COMMITTEE REPORTS:

Student Achievement Liaison:

Devin Stang – LCCC has many career nights happening in October and please check that out as an option.

COMMENTS/CONCERNS:

Board Member:

Kimberly Sturgill – Thank you to the attendees and for your questions and concerns.

Superintendent:

Daniel White – Thank you to all of the attendees.

EXECUTIVE SESSION #24-10-13

Moved by O’Boyle, second by Stang to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);

With no action to follow.

Ayes: O’Boyle, Stang, Maiden, Wakefield, Sturgill

Motion carried.

Executive Session 7:25 p.m. Return to Open Session 9:03 p.m.

ADJOURNMENT #24-10-14

Moved by O’Boyle, second by Stang to adjourn the regular meeting at 9:03 p.m.

Ayes: O’Boyle, Stang, Maiden, Wakefield, Sturgill

Motion carried.

Kimberly Sturgill, President

Adam Hines, Treasurer/CFO